



Application materials are now being accepted from GCSA members for the **GCSA Professional Development Grant**. This grant will be awarded in the month of October to one member of the organization to be used for attendance at local, regional, or national professional development events including but not limited to conferences, workshops, and seminars. The grant will be in the amount of \$750.

**Use of Funds:** Funds may be used for registration fees and travel expenses.

**Grant Criteria and Selection:**

- All members of GCSA are eligible to receive the grant except for the GCSA Past-President or designated GCSA Board Member facilitating the grant application process.
- The recipient will be selected by a committee of career services professionals who are located outside of the GCSA membership area.
- The selection process will be facilitated by the GCSA Past-President or designated board member, but the Past-President or designated board member will not be involved in the decision.
- Applicant names and identifiable information will be removed from materials prior to the materials being sent to the selection committee.
- Institutional dues must be paid by the application deadline for a member to be eligible.
- The application will consist of a series of essay questions that will address: A. The applicant's anticipated use of the funds and B. The applicant's professional development goals.

**Application and Selection Timeline**

- Application materials will be sent to the GCSA membership in mid-late August.
- Applications must be received by September 30.
- Application materials will be sent to the selection committee by October 5.
- The selection committee will convene prior to October 16.
- The recipient will be announced and receive the grant funds at the GCSA Virtual Fall Conference in late October/Early November.

**Distribution and Use of Funds**

- Funds will be paid directly to the vendors or to recipient via gift card.
- As the grant recipient, the individual must provide the following to the GCSA Membership:
  1. Update the GCSA Board as funds are used. The update should include what the funds are used for and the amounts.
  2. Provide an update to the GCSA membership at the Fall Conference following the awarding of the Grant of how the funds were used.
  3. Present a session at the Fall Conference following the award year of the grant covering a topic that was learned as a result of using the grant funds.
- All funds must be used within one year of the awarding of the grant.